Tips to Apply Online

Do not use your browser's back button.

Make sure you applied to a job by clicking on the **"Application Status"** link located in Applicant Home.

Save your application by selecting "**submit"** on the last step of the application process.

Click on the yellow question marks throughout the application for additional help.

Your session will automatically log you off after 120 minutes of inactivity.

You'll Need Email

Our Online Application system requires that you have an email address. New applicants or State employees may obtain free email accounts by selecting Yahoo www.yahoo.com or MSN Hotmail www.hotmail.com .

Supported Browsers

- Internet Explorer 6 on Windows 98, Windows NT 4, Windows 2000 and Windows XP

- Internet Explorer 5 and 5.5 on Windows NT 4, Windows 9x and Windows 2000

- Internet Explorer 5 on Mac OS 7.6.1 and above

- Netscape Communicator 4.7x on Windows NT 4, Windows 9x, Windows 2000, Linux, UNIX, and Mac OS 7.6.1 and above

- Netscape 7 on Windows NT 4, Windows 2000, Windows XP, Linux, UNIX, and Mac OS 9/X

AOL/MSN Users

Our online system is not compatible with the AOL supplied web browser. However, you may still apply for jobs using the system by performing the following steps:

a)   Connect to the internet using AOL/MSN as normal.
b)   Minimize the AOL/MSN browser using the button in the upper-right corner of the window.
c)   Open Internet Explorer, and go to www.careers.vermont.gov
d)   Apply as normal.

Contact our Help Desk

You may call the Help Desk at 802-828-3544 (voice) or 800-253-0191 (TTY/Relay Service) or email vision-helpdesk-hr@state.vt.us Monday – Friday between 7:45 a.m. and 4:30 p.m.